

# Planning your stand cleaning



A clean environment is vital to the success of your exhibit. Running a vacuum each night may be all you need. MCEC cleaning professionals will handle your dust and vacuum needs before the show opens.

You don't have to do it yourself!

This order form is to be used in the **Convention Centre only**.

We'd really appreciate if you **submit your order no later than 7 days** prior to your event.

## CONTACT DETAILS

CONTACT NAME	POSITION	
COMPANY	ABN/ACN	
ADDRESS		
SUBURB	POSTCODE	STATE
TELEPHONE	MOBILE	
EMAIL		

## EVENT DETAILS

EVENT NAME	EVENT DATES
STAND NAME	STAND NUMBER

## STAND CLEANING

YOUR STAND SIZE IN SQM	COST PER SQUARE METRE	NO OF DAYS REQUIRED	TOTAL AMOUNT
	\$2.75	/ / TO / /	

### TERMS AND CONDITIONS

- Upon receipt, a service order confirmation will be sent to you by email. We will not provide stand cleaning service until payment is received. All service charges are current and subject to change without notice.

### PRIVACY COLLECTION STATEMENT

The Melbourne Convention and Exhibition Trust (MCET) operates the Melbourne Convention and Exhibition Centre (MCEC) on behalf of the State Government of Victoria. MCET is collecting your personal information for the purposes of completing the enquiry above. MCET will use the personal information for the primary purpose or a directly related purpose. You understand that the personal information provided is for the purpose of this enquiry and shall otherwise remain private within MCET unless disclosure is required by law. You may apply to MCET for access to and/or amendment of the information. Request for access to and/or amendment of the information should be made to MCET's Privacy Officer ([privacy@mcec.com.au](mailto:privacy@mcec.com.au)). Our Privacy Policy is available [here](#).

**I agree to MCEC privacy collection statement and Terms and Conditions**