

ORDER FORM

Loading dock services for Melbourne Exhibition Centre (MEC)



CONTACT DETAILS

CONTACT NAME (PERSON RESPONSIBLE FOR DELIVERY)		
COMPANY	ABN/ACN	
ADDRESS		
SUBURB	POSTCODE	STATE
CONTACT PHONE NUMBER (PERSON RESPONSIBLE FOR DELIVERY)		
EMAIL		
VEHICLE REGISTRATION (IF PERMIT APPLICATION)		

EVENT DETAILS

EVENT NAME	EVENT DATES
ROOM/AREA FOR DELIVERY	

STAND INFORMATION

STAND NAME
STAND NUMBER

PAYMENT TYPE

ACCOUNT	COD	PAYMENT WITH CARD NOT PRESENT
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LOADING DOCK SERVICES

Please return this form to mecdockenquiries@mcec.com.au.
For further enquiries, contact our Loading Dock: +31 3 9235 8385.

Please note that:

- Space hire is subject to availability and must be pre-arranged.
- We do not supply containers or hoekers.
- Containers coming on-site must be loaded with the back doors facing the truck cabin.

STORAGE

ITEM	UNIT	COST (GST INCL.)	ARRIVAL DATE	QUANTITY	SIZE	DEPARTURE DATE	TOTAL AMOUNT
EXHIBITION CENTRE AWNING STORAGE	PER SHOW	\$15.00 PER SQM					
CONTAINER ON EXHIBITION CENTRE DOCK	PER CONTAINER/ PER DAY	\$70.00					
CRATES STORED IN CAR BAY	PER CONTAINER/ PER DAY	\$70.00					
VEHICLE PARKED IN CAR BAY	PER CONTAINER/ PER DAY	\$70.00					
HOECKER	PER CONTAINER/ PER DAY	P.O.A					

STAFF ASSISTANCE

ITEM	UNIT	PER SQM/ PER DAY	ARRIVAL DATE	QUANTITY	SIZE/ WEIGHT	DEPARTURE DATE	TOTAL AMOUNT
PORTERING	PER 1 HOUR (MINIMUM)	\$55.00					
PORTERING OUTSIDE BUSINESS HOURS	PER 4 HOUR (MINIMUM)	\$220.00					
FORKLIFT AND DRIVER	30 MINUTES (MINIMUM)	\$90.00					
	60 MINUTES	\$180.00					
	120 MINUTES	\$340.00					
	240 MINUTES	\$600.00					
	PER HOUR AFTER 4 HOURS	\$60.00					