

Planning your external coffee cart

BEFORE YOU GET STARTED

What you need to know:

If you wish to distribute beverage or food at your stand using an external supplier, you:

- Need to register a temporary food and beverage premises with the Melbourne City Council.
- Need to have washing facilities on your stand to comply with the Victorian State Government food and liquor regulations.
- Will be charged a fee of \$360 per day as MCEC has sole catering rights and can provide coffee cart packages.

CONTACT DETAILS

CONTACT NAME	POSITION	
COMPANY	ABN/ACN	
ADDRESS		
SUBURB	POSTCODE	STATE
TELEPHONE	MOBILE	
EMAIL		

EVENT DETAILS

EVENT NAME	EVENT DATES
STAND NAME	STAND NUMBER

WHO IS YOUR SUPPLIER?

NAME
HOW MANY DAYS WILL YOU SUPPLY COFFEE?

USEFUL CONTACTS

Melbourne city council: 1300 085 767 or visit streatrader.health.vic.gov.au

TERMS AND CONDITIONS

- We'd really appreciate if you **submit your order no later than 7 days** prior to your event.
- Upon receipt, a service order confirmation will be sent to you by email.
- Cancellation communicated less than 72 hours prior to the event will not be refunded.
- Extra cleaning charges incurred through spillage or the removal of food or wet waste will be your responsibility.

PRIVACY COLLECTION STATEMENT

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I agree to MCEC privacy collection statement and Terms and Conditions